

Madison County Department of Emergency Medical Services

Standard Operating Guideline



Title	Emergency Vehicles Inspections
Number	003
Adoption Date	1/1/07
Revision Date	
Approved by	Lewis Jenkins, EMS Director



Purpose:

All emergency vehicles designated for use by career personnel will be thoroughly inspected prior to use in order to ensure their safety and readiness for service. Vehicles will be inspected at the beginning of each shift. Other maintenance inspections for each vehicle occur frequently pertaining to mileage, and monthly to check for equipment.

Policy:

Daily Inspections

Career personnel will check the basic operation of all vehicles at the beginning of shift. Staff will utilize approved Daily check sheets located in the station. All check sheets will be completed daily and will be turned in at the end of the month to the EMS Lieutenant.

Supplies used on emergency calls will be replaced immediately at the receiving facility or upon returning to the station from the call.

Maintenance Inspections

Inspections will include checks such as fuel, oil, transmission fluid, coolant fluid, power steering fluid, windshield fluid levels, tire condition, lights, flares, fire extinguishers, and warning devices.

Any safety deficiencies will immediately be brought to the attention of the MEMS Duty Officer for resolution. The Duty Officer will notify the EMS Director of the deficiency and place the unit out of service, if necessary.

Monthly Equipment Inspection

Advanced and basic life support equipment and supplies will be stocked and inspected for adequacy and proper operation.

Shortages of supplies and equipment will be documented on appropriate checklists and replaced from available inventory. .