

Madison County Department of Emergency Medical Services

Standard Operating Guideline



Title	Background Investigations
Number	033
Adoption Date	1/1/07
Revision Date	
Approved by	Lewis Jenkins, EMS Director



Purpose:

It is the intent of Madison County Department of EMS to ensure that any person who provides emergency medical care within Madison County is of suitable background to ensure the trust of the public.

Policy:

1. General

- A. The EMS Director and the EMS Lieutenant will review the criminal and driving records of all individuals wishing to provide emergency care for the Department of Emergency Medical Services.
- B. Standards for disqualification are based on State EMS guidelines for certification. Although each case is considered on an individual basis, certain findings will always result in an unsuitable ruling.

2. Disqualifying Findings

- A. Any felony conviction within the last five years.
- B. Any felony conviction involving crimes of a violent nature, weapon violations, drug violations, or crimes involving sexual misconduct.
- C. More than three misdemeanor convictions involving areas in item 2.B above.

3. Findings Which May Result in Disqualification

Any history of violations and/or convictions, which indicate that the individual may not be suitable to perform the work, considered.

4. Individuals Found Unsuitable

- A. Any individual found unsuitable by the Director/ Lieutenant may not provide emergency care as an employee of the Madison County Department of EMS.
- B. Any individual found unsuitable and disqualified as an EMS provider shall have the right to review the information on file with the EMS Director for the purpose of clarifying or disputing the information found in the background check.

5. Confidentiality

All information obtained through the background investigations of perspective employees will remain confidential.