

Madison County Department of Emergency Medical Services

Standard Operating Guideline



Title	Neighborhood Paramedic Program
Number	036
Adoption Date	1/1/07
Revision Date	
Approved by	Lewis Jenkins, EMS Director



This Standard Operating Guideline has been established to provide basic operating guidelines for EMS personnel. These guidelines are not all-inclusive and be altered as conditions dictate.

The “Neighborhood Paramedic” is a program designed to serve and enhance the general safety, health, and well being of the residents of Madison County. This is accomplished through two programs in Madison County:

1. FILE OF LIFE
2. WELL BEING PROGRAM

FILE OF LIFE: Is a plastic pouch in which a page of information about a person’s health is placed and then available to be used by emergency personnel in the event of an emergency.

In emergency situations, it may be difficult to communicate important health information such as; patients name, address, phone number, age, physician’s name, emergency contacts, medical information, allergies and current medications all of which is in the file of life pouch.

The file of life is usually placed on the front of the patient’s refrigerator and the sticker may be placed on the front door of the patient’s home.

It is recommended that the file of life information be updated every six (6) months.

WELL BEING PROGRAM:

WELL BEING HOME VISIT

The goal for the home visit will be to visit a person(s) that has a special need, or certain limitations. Making sure their needs are being met and they are living in a safe and healthy environment.

The visit will normally include: blood pressure, pulse, blood sugar (if indicated), medication supply, food supply, working utilities, cleanliness of home and person(s), overall safety of the home.

STAFFING and SCHEDULING

This will be done by the designated coordinator.

PLAN OF OPERATION

Possible candidates for home visits are identified through the Madison County Senior Center. Twice per month, Madison County EMS personnel will provide blood pressure measurements to those in attendance at the senior center lunches. Those who request home visits will be entered into the program.

A registration card will be set up for each person(s) requesting a visit. Along with the registration card, documentation will be made of each home visit and if any action was indicated, (i.e.) phone call to family, or responsible party. There will need to be a follow up visit if anything was found in the home which required action.

The visit will start with a phone call, made the morning the day of the visit, to the person(s) identifying ourselves and to arrange for the time of the visit. Upon arrival of the MEMS member, use the registration card to assure you check the specific items needed, such as medical condition, or medical equipment being used.

Vital signs should be taken, check that utilities are working, the food supply in the home, and the cleanliness of the home and person(s) living there. Use the visit note checklist.

If a medical condition is found (i.e.) increased blood sugar on a diabetic, a phone call should be made to the personal physician and/or a responsible party that is listed. Document this information on the visit note. If unsafe conditions are found in the home, again make appropriate phone calls, document and set up for a follow up visit.

We are not in the home to do a skilled nursing visit, personal care or home cleaning. We are basically checking any unsafe health issues or home environment issues and making proper notification.

A visit should take approximately 15 minutes.