

Madison County Department of Emergency Medical Services

Standard Operating Guideline



Title	Accidents with County/MCRS Vehicles
Number	035
Adoption Date	1/1/07
Revision Date	
Approved by	Lewis Jenkins, EMS Director



Purpose:

Certain notifications must be made if there is an accident involving a county-owned or MCRS vehicle. This policy deals with accidents involving county owned and non-county owned vehicles.

Policy:

1. General

All vehicle accidents, no matter how minor (involving county employees driving county owned or volunteer owned vehicles), must be investigated and documented.

2. Procedures Following an Accident

- A. Make the proper notification through communications.
- B. Assess the members of the crew, passengers, patient and others involved for injury.
- C. Assess for any hazards such as leaking fuel, traffic hazards or any other situation, which will make remaining at the site of the accident more hazardous.
- D. Any driver involved in an accident of any county or volunteer owned vehicle must complete the Madison County Department of EMS Vehicle Accident Form. This report must be completed the same date the accident occurred. The form will be directed to the EMS Director. This must be completed no matter how minor the incident.

3. Notifications

- A. Department members who are responding to an emergency call must immediately notify communications of the accident and to dispatch another unit to handle the call. If there is a patient on board, another unit should be dispatched to the scene of the accident to transport the patient. Communications should be notified of any injuries or additional rescue units requested to the scene.
- B. The EMS Director and EMS Duty Officer should be notified as soon as possible.
- C. If a county vehicle is involved or there are patients / property damage then the EMS Director will notify the County Administrator immediately. If a MCRS vehicle, the Captain will be notified as well.
- D. Based on the severity and the circumstances surrounding the accident, the driver may be subject to drug and/or alcohol screening. If the EMS Director feels the situation warrants such screening, then the driver would be directed to have such screening completed prior to driving any county or volunteer owned vehicle.